

**Held at Bristol**

**Regular Meeting**

**February 12, 2025**

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on February 12, 2025 for a regular meeting with the following roll call:

Jared Bilas-Present

Donald Mickel-Present

Kristina Stephens-Present

Brooke Vondrasek-Present

Scott Chapman-Present

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the minutes of the January 8, 2025 organizational meeting and the January 8, 2025 regular board meeting.

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman-Ayes—Motion carried.

## **Open Enrollment**

Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to approve State Wide Open Enrollment for the 2025-2026 school year.

Roll Call: Vondrasek, Bilas, Mickel, Stephens, Chapman,—Ayes-Motion carried

## **Calendar 2025-2026 (Exhibit 2025-3)**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the school calendar for the 2025-2026 school year (Exhibit 2025-3).

Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman-Ayes—Motion carried.

## **MOU (Exhibit 2025-4)**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the Memorandum of Understanding between Bristol Local School District Board of Education and the Bristol Association of School Employees (Exhibit 2025-4).

Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman—Ayes-Motion carried.

## **Special Education Model Policies (Resolution 2025-1)**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve Resolution 2025-1.

Resolution adopting the Special Education Model Policies and Procedures (“Model Policies”) that were released by the Ohio Department of Education and Workforce (“DEW”) in December 2024, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board’s adoption of the Model Policies through the DEW’s Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025 and by November 30 for each subsequent year.

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman—Ayes-Motion carried.

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## **Kent State University**

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to approve the College Credit Plus Dual Enrollment Memorandum of Understanding between Kent State University and Bristol Local Schools for the 2025-2026 school year.

Roll Call: Bilas, Vondrasek, Mickel, Stephens, Chapman—Ayes-Motion carried.

## **OHSAA**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve membership in the Ohio High School Athletic Association for the 2025-2026 school year.

Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman—Ayes-Motion carried.

## **Bristol Public Library**

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to approve Ernest Clutter, due to a vacancy, as Library Board Trustee with his term beginning January 1, 2025 and ending on December 31, 2031.

Roll Call: Bilas, Vondrasek, Mickel, Stephens, Chapman—Ayes-Motion carried.

## **Personnel**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to accept the resignation of **Kori Wilson** as Educational Assistant effective January 10, 2025.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion carried.

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to accept the resignation of **Cory Schrecengost** as Boys' Varsity Track Coach, effective January 28, 2025 for the 2024-2025 school year.

Roll Call: Vondrasek, Mickel, Bilas, Stephens, Chapman-Ayes—Motion carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to accept the resignation of **Kyle Quinn** as Volunteer Golf Coach at the conclusion of the 2024-2025 school year.

Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman-Ayes—Motion carried.

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to approve the following supplemental positions for the 2024-2025 school year, provided they meet all state and local requirements:

1. **Matt Stephens** - Assistant Baseball - \$1,882.10
2. **Emily Woodford** - Assistant Softball - \$1,882.10

Roll Call: Bilas, Vondrasek, Mickel-Ayes, Stephens-Abstain, Chapman-Aye—Motion carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve **Craig Giesy** for the Boys' Golf supplemental position for the 2025-2026 school year in the amount of \$3,086.64, provided he meets all state and local requirements.

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion carried.

Motion to by Mr. Mickel, seconded by Mr. Bilas, to use/employ **Candace Mansfield** on an as needed basis at her Secretary to the Superintendent rate as a temporary payroll assistant to the Treasurer for the 2024-2025 school year.

Roll Call: Mickel, Bilas, Stephens, Vondrasek, Chapman-Ayes—Motion carried.

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**Board Policies**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following policy additions and revisions to the Bristol Board of Education Policies:

1. 7540.09 - Artificial Intelligence (New)
2. 4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
3. 4121 - Criminal History Record Check (Revised)
4. 5131 - Student Transfers (Revised)
5. 5136 - Personal Communication Devices (Revised)
6. 5136.01 - Electronic Equipment (Revised)
7. 5200 - Attendance (Revised)
8. 5500 - Student Conduct (Revised)
9. 5780 - Student/Parent Rights (Revised)
10. 6460 - Vendor Relations (Revised)
11. 7530.01 - Board-Owned Technology Resources Used for Communication (Revised)
12. 7530.02 - Staff Use of Personal Communication Devices (Revised)
13. 7540.03 - Student Technology Acceptable Use and Safety (Revised)
14. 7540.04 - Staff Technology Acceptable Use and Safety (Revised)
15. 7540.10 - Wi-Fi Terms and Conditions of Use (Revised)
16. 8310 - Public Records (Revised)
17. 9160 - Public Attendance at School Events (Revised)

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion carried.

**Donations**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to accept the following donations:

1. Donation from the Christmas Craft Show through Megan Adams in the amount of \$341.00 to the High School Principal fund.
2. Donations in-kind through Donors Choose to Mrs. Mijavec for the purpose of providing her students with “STEM” activities.

Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman—Ayes-Motion carried.

**Tax Rate (Resolution 2025-2)**

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to accept the amount and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor for the fiscal year 2024-2025.

Roll Call: Vondrasek, Stephens, Bilas, Mickel, Chapman-Ayes—Motion carried.

**Tax Rate (Resolution 2025-3)**

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to accept the amount and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor for the fiscal year 2025-2026.

Roll Call: Mickel, Vondrasek, Bilas, Stephens, Chapman-Ayes—Motion carried.

**Stipend**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve a stipend payment of \$96.00 for **Mrs. Donatelli** and **Mrs. Mendik** respectively, for mentoring a Youngstown State University Student.

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion carried.

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**TCESC**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the revised contract with the Trumbull County Educational Service Center for special education services for fiscal year 2025 in the amount of \$704,046.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion carried.

**Executive Session**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to move to executive session for the purpose of ORC 121.22(G)(5) Matters required to be kept confidential by federal law or regulations or state statutes at 6:53 p.m. with Megan Titus (Chris Dray exited prior to executive session).

Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman-Ayes—Motion carried.

Kathryn Southall and spouse entered at 6:53 p.m.

Mr. Chapman called the Board's legal representative at 6:55 p.m.

Mrs. Southall spoke for approximately 15 minutes to the Board of Education members and the Board of Education members asked questions subsequently. She and her husband exited at 7:20 p.m.

Dan Collins entered at 7:23 p.m. for discussion with the Board of Education. Mr. Collins exited at 7:58 p.m.

Chris Dray entered at 8:00 p.m. for discussion with the Board of Education. Mr. Dray exited at 8:20 p.m.

The board came out of executive session at 8:31 p.m.

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve the Board President submitting the final communication on a confidential matter on the Board's behalf.

Roll Call: Mickel, Vondrasek, Bilas, Stephens, Chapman-Ayes—Motion carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to adjourn this regular meeting at 8:33 p.m.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman,–Ayes-Motion carried.

SIGNED: \_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_  
Treasurer